

**MINUTES OF MEETING
MEDITERRA NORTH
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Mediterra North Community Development District's Board of Supervisors was held on **Wednesday, May 21, 2014 at 1:30 p.m.**, at **The Renaissance Center, 28121 Palmira Blvd., Bonita Springs, Florida 34135.**

Present were:

Brian Neary	Chair
Frank Godshall	Vice Chair
Thomas H. Van Tassel	Assistant Secretary
J. Gary Kaenzig	Assistant Secretary
David Risley	Supervisor-Elect

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Thomas Philpot (<i>via telephone</i>)	District Counsel
Tony Grau (<i>via telephone</i>)	Grau & Associates

*****DUE TO TECHNICAL DIFFICULTIES, AUDIO WAS NOT AVAILABLE -
MINUTES TRANSCRIBED FROM THE MEETING NOTES*****

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Neary called the meeting to order at 1:45 p.m., and noted, for the record, that Supervisors Neary, Kaenzig, Van Tassel, Godshall and Supervisor-Elect Risley, were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Administration of Oath of Office to
Supervisor David Risley (*the following to
be provided in separate package*)**

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Risley. Mr. Adams provided and briefly explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - i. Form 1: Statement of Financial Interests**
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - iii. Form 1F: Final Statement of Financial Interests**

FOURTH ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2013, Prepared by Grau & Associates

Mr. Tony Grau, of Grau & Associates, presented the Audited Financial Report for the Board’s consideration and indicated that the District received a clean unqualified audit with no findings.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2014-4, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2013

Mr. Neary presented Resolution 2014-4 for the Board’s consideration.

On MOTION by Mr. Kaenzig and seconded by Mr. Godshall, with all in favor, Resolution 2014-4, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2013, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2014-5, Approving Proposed Budgets for Fiscal Year 2014/2015 and Setting a Public Hearing Thereon Pursuant to Florida Law

Mr. Neary presented Resolution 2014-5 for the Board’s consideration. He briefly presented the proposed budget for Fiscal Year 2015, noting that appropriations and assessment levels remained similar, in comparison to the current year, with the primary adjustments being a reduction in “Aquascaping/Drainage Pipe Cleanout”, on Page 1, from \$175,000 to \$100,000, which is offset by an increase in “Capital Outlay-Aeration”, from \$7,500 to \$50,000, and a reduction in the use “Net increase/(decrease) of fund balance” roll up, from (\$79,000) down to (\$39,850).

Mr. Godshall noted discrepancies between the prior and current year assessment levels, for certain neighborhoods, within the summary tables, on Pages 18 and 19. Mr. Adams indicated that he would review these figures with Ms. Alice Carlson, of AJC Associates. He will correct the information and email the corrected budget to the Board.

On MOTION by Mr. Godshall and seconded by Mr. Kaenzig, with all in favor, Resolution 2014-5, Approving Proposed Budgets for Fiscal Year 2014/2015 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 20, 2014 at 1:30 p.m., at this location, was adopted.

****Supervisor Neary left the meeting.****

SEVENTH ORDER OF BUSINESS

Consideration of Lake Bank Maintenance Agreement with MCA

Ms. Crismond presented the Lake Bank Maintenance Agreement with the Mediterra Community Association, Inc., (MCA), for the Board’s consideration.

On MOTION by Mr. Risley and seconded by Mr. Kaenzig, with all in favor, the Lake Bank Maintenance Agreement with Mediterra Community Association, Inc., was approved.

EIGHTH ORDER OF BUSINESS

Approval of the Disclosure of Public Financing and Maintenance of Improvements

Mr. Philpot presented the disclosure document, purpose, intent and legal requirement. A few inaccuracies were noted for correction and cleanup. Mr. Philpot will make the corrections and forward to the District Manager for coordinating the Chair’s signature and for recording.

On MOTION by Mr. Kaenzig and seconded by Mr. Van Tassel, with all in favor, the Disclosure of Public Financing and Maintenance of Improvements, as amended, and authorization of the Chair and District Manager to execute and record, were approved.

NINTH ORDER OF BUSINESS

Notice of General Election: November 4, 2014 [Seats 1, 2 & 4]

- **Candidate Qualifying Period: Noon, June 16, 2014 – Noon, June 20, 2014**
 - **Candidates May Pre-Qualify Beginning June 2, 2014**

Mr. Adams indicated that the General Election will be held on November 4, 2014. He advised that Seats 1, 2 and 4, currently held by Supervisors Van Tassel, Risley and Godshall, respectively, will be up for election.

Mr. Adams explained that the candidate qualifying period is noon, June 16, 2014, through noon, June 20, 2014. Candidates may pre-qualify beginning June 2, 2014.

- **Consideration of Resolution 2014-6, Implementing Section 190.006(3)(A)(2)(c), Florida Statutes and Instructing The Supervisor of Elections to Conduct the District’s General Election**

Mr. Neary presented Resolution 2014-6 for the Board’s consideration.

On MOTION by Mr. Risley and seconded by Mr. Kaenzig, with all in favor, Resolution 2014-6, Implementing Section 190.006(3)(A)(2)(c), Florida Statutes and Instructing The Supervisor of Elections to Conduct the District’s General Election, was adopted.

TENTH ORDER OF BUSINESS

Approval of January 15, 2014 Public Hearing and Regular Meeting Minutes

Mr. Neary presented the January 15, 2014 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 76: Change “Godshall” to “Van Tassel”

On MOTION by Mr. Kaenzig and seconded by Mr. Van Tassel, with all in favor, the January 15, 2014 Public Hearing and Regular Meeting Minutes, as amended, were approved.

ELEVENTH ORDER OF BUSINESS

Other Business

▪ **Management Protocol for Communications with Board of Supervisors**

****This item was an addition to the agenda.****

Mr. Adams advised that the Mediterra South CDD Board discussed establishing a protocol for Management, with regard to communications with Board Members on items that significantly impact the District, such as the fish kill experienced last fall or items that require notification of a regulatory agency or another governmental unit having jurisdiction or authority over the subject matter. He will present proposed language, to be added to the District’s Rules of Procedure, to both Boards, at their next meeting.

▪ **Consideration of Finalizing Deer Culling Agreement**

****This item was an addition to the agenda.****

Mr. Adams noted renewed interest in culling the deer population. He recalled that the Board approved this activity, in concept, last summer, subject to a proper agreement and a hold harmless indemnification. As so much time has passed, Mr. Adams asked the Board to reconfirm its agreement authorizing the MCA to undertake this activity within certain CDD wetlands and preserves.

On MOTION by Mr. Kaenzig and seconded by Mr. Van Tassel, with all in favor, proceeding with deer culling in the District’s preserve areas and authorizing Staff to work with the MCA to finalize an agreement and indemnification and for the Chair to execute the agreement, was approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Manager

i. Approval of Unaudited Financial Statements as of March 31, 2014

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2014.

ii. NEXT MEETING: August 20, 2014 at 1:30 P.M.

The next meeting is scheduled for August 20, 2014 at 1:30 p.m.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Public Comments

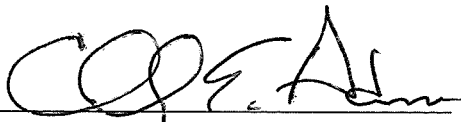
There being no public comments, the next item followed.

FIFTEENTH ORDER OF BUSINESS


Adjournment

There being no further business to discuss, the meeting adjourned at 3:20 p.m.

On MOTION by Mr. Van Tassel and seconded by Mr. Kaenzig, with all in favor, the meeting adjourned at 3:20 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair